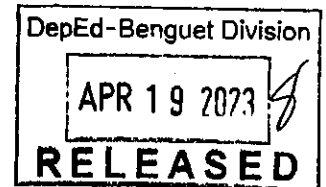




Republic of the Philippines
Department of Education
Schools Division of Benguet



DIVISION MEMORANDUM

No. 125 s. 2023

TO: All Members of the HRM Promotion and Selection Board
PSDs/ Concerned School Principal
Sub-Committee Chairperson or Members

**SUBJECT: HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD
ASSESSMENT/REVIEW WITH TECHNICAL ASSISTANCE**

DATE: April 18, 2023

1. The HRM Promotion and Selection Board will conduct an Interview, and Assessment/ Review on the application document of applicants of **various positions** on **May 02,03 and 04, 2023** at SDO Adivay Hall.
2. The applicants are required to observe health protocols (wearing of facemask is necessary).
3. Meals and snacks for the SDO HRMPSB members shall be charged against the Division MOOE; while travel and other expenses incurred by the representatives per school shall be charged to School MOOE subject to the usual budgeting, accounting and auditing rules and regulations, hence, they are likewise advised to bring their own beverages and snacks.
4. Immediate and wide dissemination of this memorandum is requested.


SALLY L. BANAKEN-ULLALIM, CESO V
Schools Division Superintendent



Address: Wangal, La Trinidad, Benguet
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Republic of the Philippines
Department of Education
Schools Division of Benguet

HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD SCHEDULE	
VENUE: SDO ADIVAY HALL, WANGAL, LTB	
Document Assessment/Review of Documents	
May 02, 2023	May 03, 2023
8:00 AM to 5:00 PM	8:00 AM to 5:00 PM
<ul style="list-style-type: none"> - Review of documents for Master Teacher and Head Teacher - Written examination of various applicants 	<ul style="list-style-type: none"> -Assessment/Interview of applicants for School Principal, Education Program Specialist II(HRDS)
May 04, 2023	
8:00 AM to 5:00 PM	
Interview and Assessment of Documents for Administrative Assistant III, Administrative Assistant II, and Administrative Aide VI	
<p>Note: <i>*Schedule/ Venue may change from time to time. Face to face assessment/interview/review may either be on telecom style or both depending on IATF guidelines. Be guided accordingly. Thanks!</i></p> <p><i>* For any comments/ inquiries, please feel free to contact the Secretariat or any member of the HRMPSB members.</i> <i>* You may check the SDO-Benguet Website, HRMPSB SDO Benguet FB page for any update.</i></p>	

Copy Furnished:

- > Carmel F. Meris, CES, OIC-Office of the ASDS, Chairperson
- > Lucio B. Alawas, CES, SGOD, Member
- > Ritzlyn A. Guzman, CES, CID, Member
- > Glenn N. Duguis, Administrative Officer V, Member
- > Susan CJ Dawang, HRMO, Member
- > Daniel D. Peredo, NAPPSHI Vice President, Member
- > Francisco V. Baguho Jr., Level I Representative
- > Nadia G. Ossic, Secretariat
- > Maricel S. Codimdim, Secretariat



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